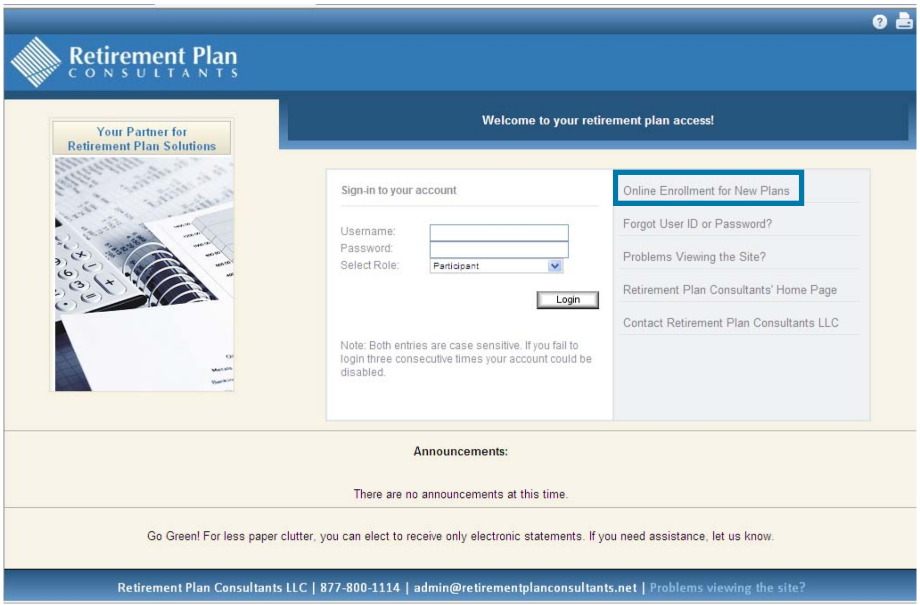
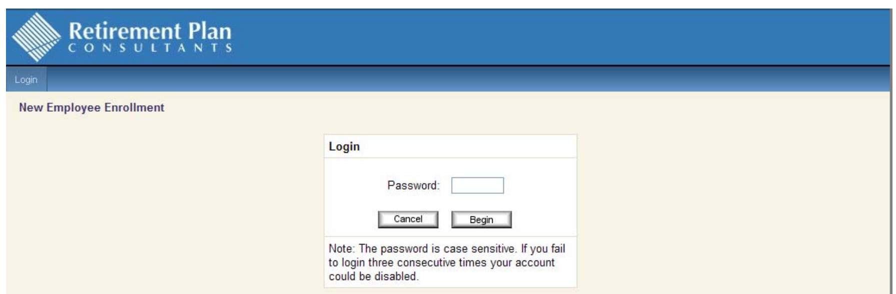
Online Enrollment

Visit https://www.yourplanaccess.net/retirementplanconsultants/



Click **Online Enrollment for New Plans** on the right hand side

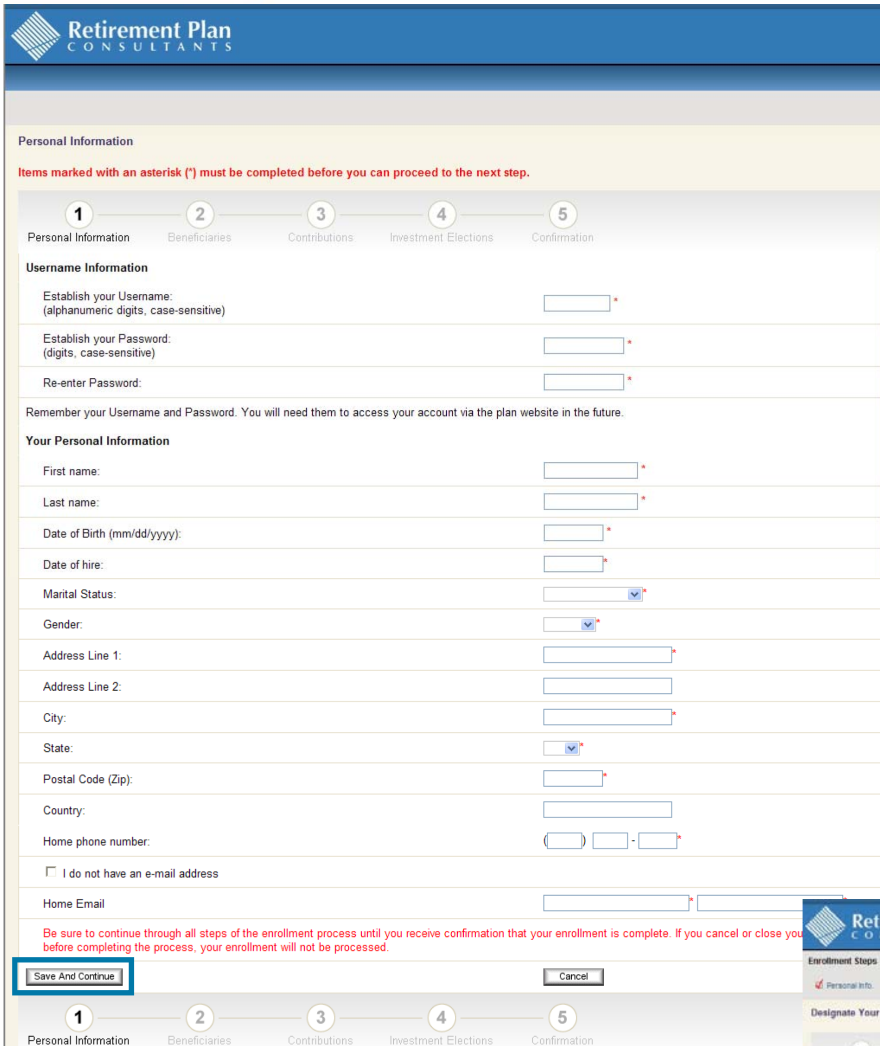
Type in the password: **WELS** and click the **Begin** button



Type in your **Social Security Number** (no spaces or dashes) and click the **Continue** button

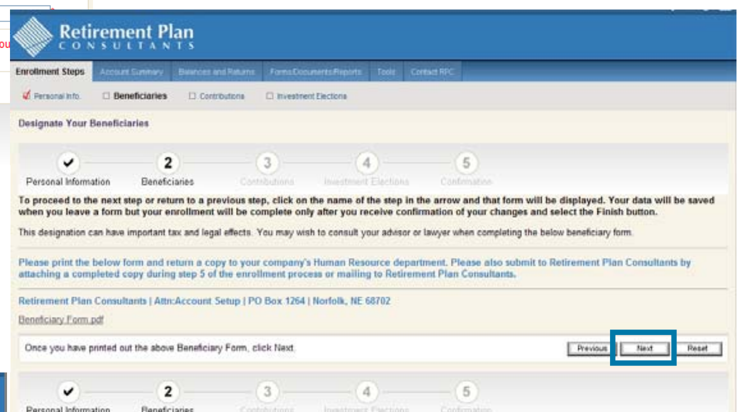
Follow the easy **5-step process** to enroll online. Please read all instructions on the website before completing each step.

Online Enrollment



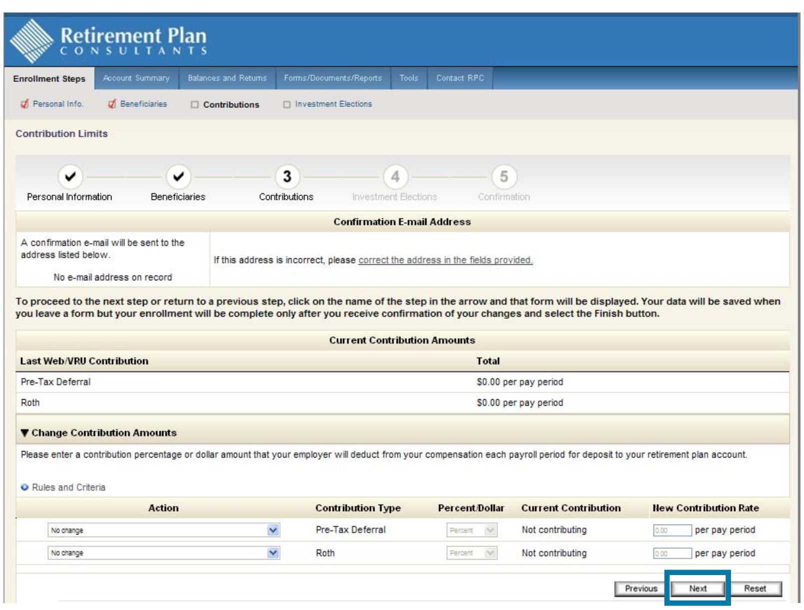
Step ONE: Complete all Personal Information and click the **Save and Continue** button

Please note that all fields marked with an asterisk (*) must be completed



Step TWO: Print off the Beneficiary Form, complete and return a copy to your HR Department and Retirement Plan Consultants LLC**.**

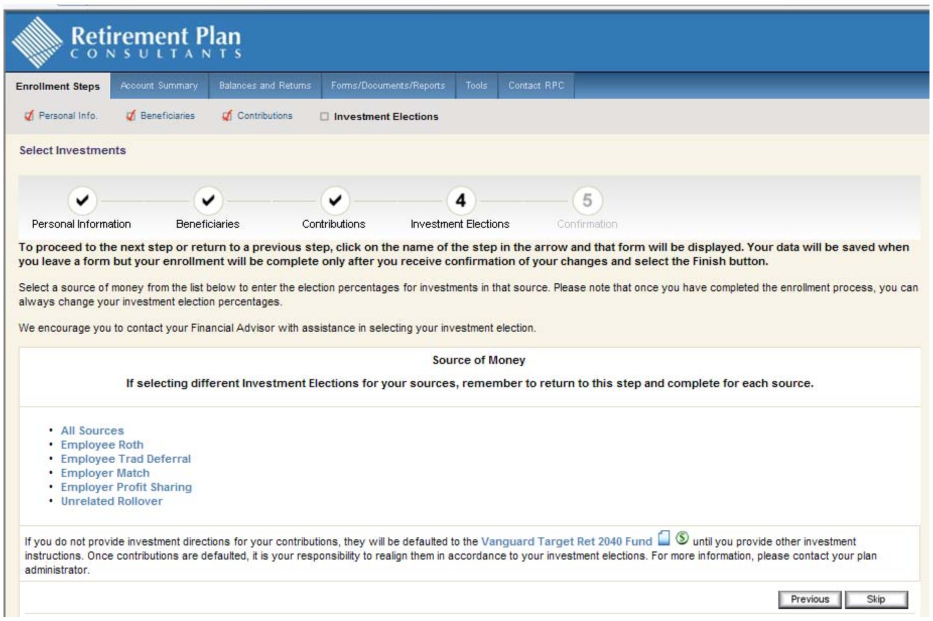
Click the **Next** button



Step THREE: Select "**change**" to add the contribution amount. Select "**stop contribution**" if you wish to not withhold anything.

Click the **Next** button

Online Enrollment


Retirement Plan CONSULTANTS

Enrollment Steps | Account Summary | Balances and Returns | Forms/Documents/Reports | Tools | Contact RPC

Personal Info. | Beneficiaries | Contributions | Investment Elections

Select Investments

Personal Information | Beneficiaries | Contributions | 4 Investment Elections | 5 Confirmation

To proceed to the next step or return to a previous step, click on the name of the step in the arrow and that form will be displayed. Your data will be saved when you leave a form but your enrollment will be complete only after you receive confirmation of your changes and select the Finish button.

Select a source of money from the list below to enter the election percentages for investments in that source. Please note that once you have completed the enrollment process, you can always change your investment election percentages.

We encourage you to contact your Financial Advisor with assistance in selecting your investment election.

Source of Money

If selecting different Investment Elections for your sources, remember to return to this step and complete for each source.

- All Sources
- Employee Roth
- Employee Trad Deferral
- Employer Match
- Employer Profit Sharing
- Unrelated Rollover

If you do not provide investment directions for your contributions, they will be defaulted to the Vanguard Target Ret 2040 Fund until you provide other investment instructions. Once contributions are defaulted, it is your responsibility to realign them in accordance to your investment elections. For more information, please contact your plan administrator.

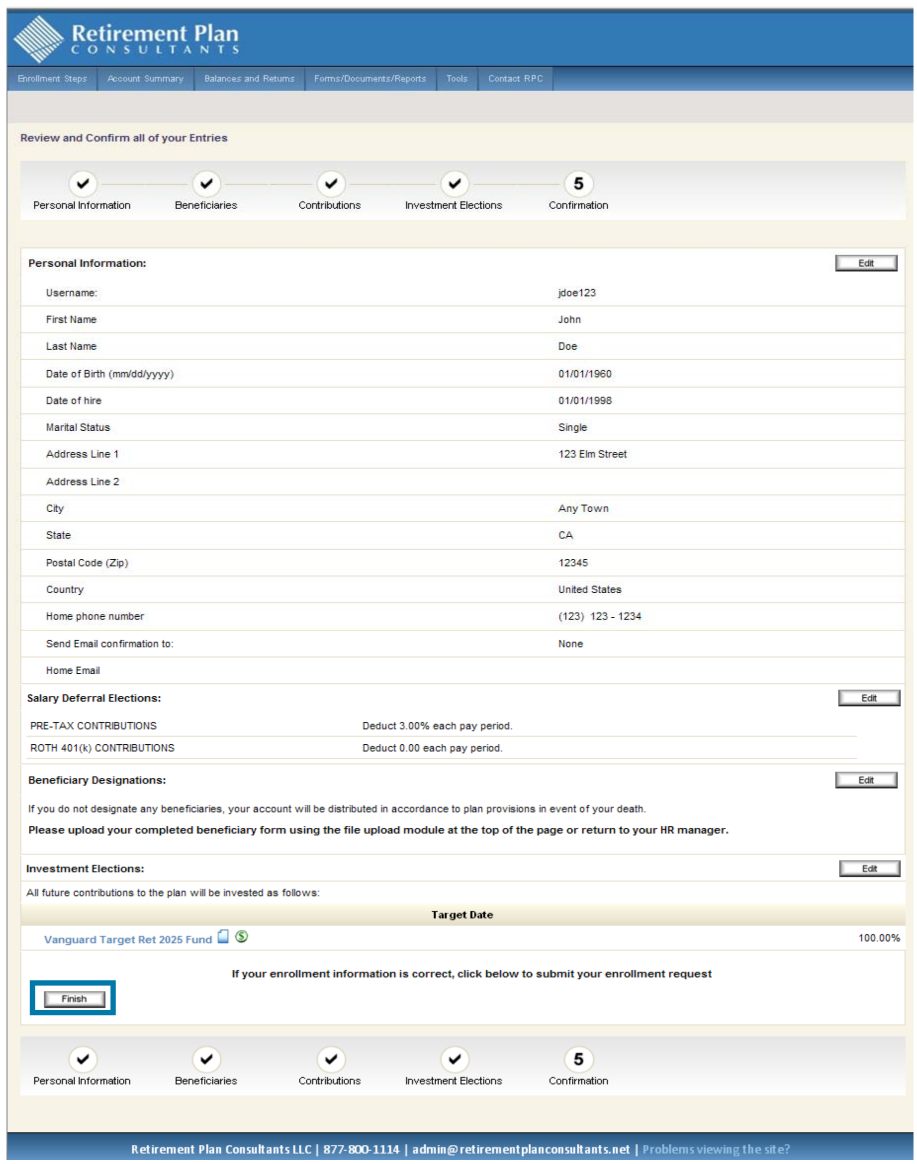
Previous | Skip

Step FOUR: Select a Source from the list and enter the election percentages for investments in that source

Please contact your Financial Advisor or Retirement Plan Consultants as needed .

There is a "How to Invest" Questionnaire and Prospectuses available to also assist with asset allocation choices

Step FIVE: Review your steps and click the **Finish** button to submit your entries and complete the online enrollment


Retirement Plan CONSULTANTS

Enrollment Steps | Account Summary | Balances and Returns | Forms/Documents/Reports | Tools | Contact RPC

Review and Confirm all of your Entries

Personal Information | Beneficiaries | Contributions | Investment Elections | 5 Confirmation

Personal Information: Edit

Username:	jdoe123
First Name	John
Last Name	Doe
Date of Birth (mm/dd/yyyy)	01/01/1960
Date of hire	01/01/1998
Marital Status	Single
Address Line 1	123 Elm Street
Address Line 2	
City	Any Town
State	CA
Postal Code (Zip)	12345
Country	United States
Home phone number	(123) 123 - 1234
Send Email confirmation to:	None
Home Email	

Salary Deferral Elections: Edit

PRE-TAX CONTRIBUTIONS	Deduct 3.00% each pay period.
ROTH 401(k) CONTRIBUTIONS	Deduct 0.00 each pay period.

Beneficiary Designations: Edit

If you do not designate any beneficiaries, your account will be distributed in accordance to plan provisions in event of your death.

Please upload your completed beneficiary form using the file upload module at the top of the page or return to your HR manager.

Investment Elections: Edit

All future contributions to the plan will be invested as follows:

Target Date	
Vanguard Target Ret 2025 Fund	100.00%

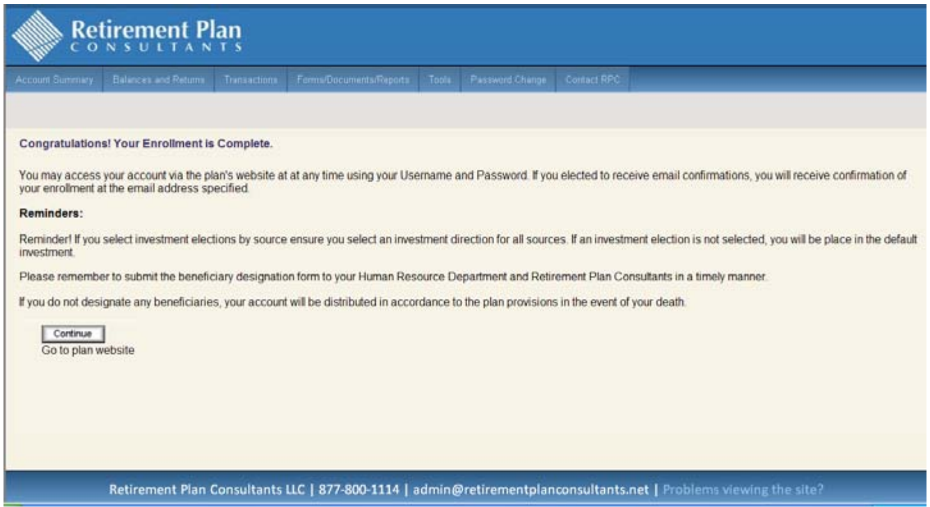
If your enrollment information is correct, click below to submit your enrollment request

Finish

Personal Information | Beneficiaries | Contributions | Investment Elections | 5 Confirmation

Retirement Plan Consultants LLC | 877-800-1114 | admin@retirementplanconsultants.net | Problems viewing the site?

Online Enrollment



The Confirmation Screen will display.

Please feel free to contact RPC at any time with questions by phone or email!

Phone – 877-800-1114 (toll-free)
Fax – 402-379-3818
Email – admin@retirementplanconsultants.net

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